

ASU Sport Clubs Coach's Registration Packet

1. ASU Sport Clubs Coach Registration Form **(required)**
 - Attached as a fillable PDF as page 2 of this document
 - Please complete, save, and send completed form to asusportclubs@gmail.com

2. Volunteer Registration Form **(required)**
 - [ASU Volunteer Form](#)
 - Use the following information to complete the registration form:
 - a. Direct Supervisor
 - i. Name: Danny Gaytan
 - ii. Email: Daniel.gaytan@asu.edu
 - b. Designee or Department Head
 - i. Name: Julie Kipper
 - ii. Julie.Kipper@asu.edu
 - c. Page 3, Activities:
 - i. ASU Sport Clubs – [name of sport] coach

3. Driver Authorization Form **(optional)**
 - [ASU Driver Authorization Form](#)
 - Please send completed form to asusportclubs@gmail.com

4. Background Check **(required for all coaches)**
 - [Background Check Form](#)
 - Fill out second page ONLY (first page will be completed by ASU Sport Clubs Staff)
 - Please send completed form to asusportclubs@gmail.com

Beginning August 1, 2018, background checks are required of all coaches (head or assistant). ASU Sport Clubs will pay for all head coach background checks. Assistant coaches are responsible for completing their own. No coach is allowed to interact with a club in any capacity until their check has been completed, emailed, and confirmed by ASU Sport Club staff. Coaches are defined as any individual that interacts with a given club as few as one single time (guest speakers, guest instructors, interims, etc.).

Both head and assistant coaches should email their completed form to asusportclubs@gmail.com.

GENERAL INFORMATION

Full Name: _____ Club Name: _____
Email Address: _____ Position/Title: _____
Phone Number: _____ Duty Start Date: _____
Number of years affiliated with the club: _____ Duty End Date: _____

COACH AGREEMENT

1. Coaching services will be provided at the discretion of the club members for a period of up to one year.
2. All coaches must reapply for their positions each year, regardless of how long they have been affiliated with the club.
3. Every coach is subject to approval by the Sport Clubs Program and the Sport Clubs Program reserves the right to terminate this agreement at any time.
4. The Coach is considered volunteers to the university without promise or expectation of compensation, benefits, or future employment from the University beyond any specified reimbursement agreements.
5. The Coach is NOT an employee of the University, and not entitled to receive salary, benefits, or other compensation. The coach/instructor does not qualify for worker's compensation benefits, and is expected to carry personal medical insurance to cover medical expenses for any injury s/he may incur while performing services voluntarily for the University.
6. Any contract for their services is between the coach and the club team that they are coaching.
7. The Coach agrees to abide by all rules and policies of Arizona State University, the employing club, the Sport Club Program, Sun Devil Fitness, any National Governing Body of the Sport, and State and Federal Laws. Violation of any such rule or policy may be grounds for immediate termination of this agreement at the sole discretion of the Sport Club staff.
8. In the event of a dispute between the club and the coach, the club and the coach must notify and seek assistance from the ASU Sport Clubs Program Staff.
9. Coach agrees to operate as a good faith ambassador for the Sport Club Program at Arizona State University, and agrees to cooperate and share information with similar sport clubs at Arizona State University.
10. Coach is considered a role model for the participants of the club; therefore Coach will behave in a way that will maintain the highest principles, integrity and dignity of the sport. Coach will not make any demands on a participant that are inconsistent with the Sport Club Program guidelines and regulations or in any way compromise the participant's academic pursuits.
11. Unless prior disclosure has been made, Coaches understand and agree that they are prohibited from engaging in a romantic or sexual relationship with a student in the Sport Clubs over which they coach. A Coach who has a prior existing romantic or sexual relationship with a student on the team shall disclose the existence of the relationship to ASU Sport Clubs Program Staff prior to coaching a Sport Club. Violation of this acknowledgment will lead to the Coach being banned from campus and as such unable to Coach an ASU Sport Club.
12. Coach will provide organized and safe instruction and training for various skill levels and will monitor performance for purposes of evaluating skill levels for recognition or assignment of competitive entries. The safety and welfare of the participants should always be placed above the value of a win or of personal prestige or gain.
13. Coach will be held accountable for the conduct of their players and has a responsibility to address any misconduct and/or unsportsmanlike behavior. Coach must immediately notify the Competitive Sports Program Coordinator of any situation that might violate the Sport Club's Standard of Conduct.
14. If the coach is informed of or has a reasonable basis to believe that sexual harassment has occurred, the Coach has a duty to immediately report all information regarding the alleged occurrence(s). Go to <https://www.asu.edu/reportit/> for contact information to make reports. Within the first 30 days of receiving this agreement you are required to review the training module: "Title IX and Your Duty to Report" <https://cfo.asu.edu/titleIX> (click enroll now).
15. Coach may provide input concerning finances, competition schedules, demonstrations, special events, and training trips. However, the final decision regarding any club matter will be made by the student officers.
16. If the club agrees to provide compensation for the coaching services it may be on a monthly, semester or annual basis. If the agreement is terminated, the coaches may be paid for their services on a pro-rated scale of total practices and/or competitions scheduled if included in the original signed contract. The club may also pay expenses, when appropriate, for travel and lodging during training and competitive events.
17. The volunteer coach/instructor releases the State of Arizona, the Arizona Board of Regents, Arizona State University, and its officers, agents, representatives and assigns, from any responsibility or liability from personal injury, including death, and the damage to or loss of property, that the volunteer coach/instructor may incur due to the negligence of the State of Arizona, the Arizona Board of Regents, Arizona State University, its officers, employees, agents, representatives and assigns or others due to accidental occurrences while engaging in activities contemplated by this agreement.
18. Volunteers working at the direction of a university employee for an official university activity are provided insurance coverage for liability for acts and/or omissions in accordance with state law. There are some exclusions to this coverage, including acts or omissions determined by a court to be a felony by a person who is provided coverage and losses arising out of contractual breaches. Workers' compensation coverage is only provided to volunteer fire fighters and law enforcement personnel. Found in: EHS 705-08: University Volunteer Insurance Coverage, last date of revision: 10/1/2003

By signing this document, I affirm that I have read and agree to the above content.

Signature

Date